Dear Educator,

The Virginia Center for Wind Energy is excited to offer classroom kits for students to learn all about wind energy! If you would like to rent one of these kits, please read this document carefully, fill out required information, and sign the included forms.

Once this packet is completed, bring the form to the museum to confirm your rental. **Note that all rentals are free but you will pay a refundable deposit.**

For more information, please contact the museum at:

---

**Rental Policies**

1. **Pick up and rental period:** All kits must be picked up and dropped off at the museum. You may rent the kit for a maximum of **one month**. If you fail to bring the kit back by one month from the time rented, there will be a late fee of $15 per week.

2. **Payment:** These kits are free to rent; however, we require a $25 deposit in the form of a check made out to James Madison University that will be returned to you once the kit is returned in good condition. If the kit is late or parts are missing or broken there will be charges.

3. **Inventory:** Included in the kit is an inventory list including a consumable and nonconsumable guide. Please check the inventory prior to classroom use to ensure that no items are missing, as well as after so that you will not be charged for missing items. The consumable items are those that will be used in an activity for students and cannot be used again. This might include items such as pencils, straws, tape, etc. Please replace these items before returning the kit.

4. **Impact:** Along with the kit, the renter must also complete the Total Impact form and provide us with a 1-page summary about their experience with the kit.
Please read our conditions and sign. This contract confirms that you agree with our policies and conditions for the renting of one of our kits.

1. Reservations are confirmed when the complete Application packet it received by the museum.

2. Each kit comes with an inventory list. The renter is responsible for the condition and items in the kit from the time they rent the kit until the time it is brought back.

3. The kit cannot be moved to any location other than what you have noted. The kit should also stay as one unit and not be divided among classes.

4. The renter is responsible for any injury that occurs from using the rented kit.

5. The renter is responsible for paying the $25 safety deposit. The $25 check made payable to James Madison University will be returned when the kit is returned in acceptable condition.

I have read and agree to the above conditions, and I certify that I have full authority to agree thereto.

Signature: ____________________________ Date: ________________

Printed Name: __________________________________________________________________________________________________

Title: __________________________________________________________________________________________________

School/Organization __________________________________________________________________________________________________
<table>
<thead>
<tr>
<th>Kit Requested</th>
<th>Dates Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>__Primary</td>
<td>______________</td>
</tr>
<tr>
<td>__Elementary</td>
<td>______________</td>
</tr>
<tr>
<td>__Intermediate</td>
<td>______________</td>
</tr>
<tr>
<td>__Secondary</td>
<td>______________</td>
</tr>
<tr>
<td>__Other</td>
<td>______________</td>
</tr>
</tbody>
</table>

**Wind Energy Classroom Kit Application**

Contact Person: ________________________________

School or Organization: ________________________________

School or Organization Address: _______________________________________________________

Email Address: ________________________________________________________________

Phone Number: ________________________________________________________________

Fax Number: ________________________________________________________________

Kit Requested: Dates Requested:

__Primary ______________

__Elementary ______________

__Intermediate ______________

__Secondary ______________

__Other ______________
Wind Energy Total Impact

We hope this kit provided your students with an effective, hands-on learning experience! We’d like to gauge the impact of this kit on students and teachers alike. Please fill out this form and return it with the kit.

Number of Students reached? ____________________________
Number of teachers reached? ____________________________
Number of other people reached? ___________Who were they? ____________________________
____________________________________________________________

Please use the space below and the back of this paper to write a summary of your experience with our kits. You may explain things that worked well, went wrong, were difficult for students to understand, suggestions, etc. We appreciate all feedback you can provide us!